

## NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that a substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

### NOTICE OF SUBSTANTIVE POLICY STATEMENT

#### BOARD OF TECHNICAL REGISTRATION

**1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

Board of Technical Registration Substantive Policy Statement Number 7.

Interpretation of A.A.C. R4-30-301.01(B)(1).

**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

Issue date: January 13, 2004

Effective date: January 13, 2004

**3. Summary of the contents of the substantive policy statement:**

The Board's rules at A.A.C. R4-30-301.01(B)(1) provide that Certified Home Inspectors shall not "pay or receive, directly or indirectly, in full or in part, a commission or compensation as a referral or finder's fee." This substantive policy statement is intended to provide guidance to persons interpreting this rule.

**4. A statement as to whether the substantive policy statement is a new statement or a revision:**

This substantive policy statement is a new statement.

**5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: Melinda Baughman

Address: Arizona State Board of Technical Registration  
1110 W. Washington, Suite 240  
Phoenix, AZ 85007

Telephone: (602) 364-4954

**6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

A copy of the substantive policy statement can be obtained for a fee of 10¢ per policy statement at the Arizona State Board of Technical Registration, 1110 W. Washington, Suite 240, Phoenix, AZ, 85007, or downloaded from the Board's web site at [www.btr.state.az.us](http://www.btr.state.az.us).